



King's University College Students' Council

Meeting Minutes

Sunday November 21st, 2021

6:30 pm

Via Zoom Video Conferencing

Present: H. Clarke, M. Plaskett, S. Ahmed, M. Wilson, R. Morgan, D. Bahri, J. McNamara, R. Rossi, C. Klooster, K. Johnston, H. Smith, A. Rajaratnam, V. Pawson, C. Ketchabaw, N. Khan, I. Mouhyee, Jessica, K. Dupuis, D. I French, A. Milton, E. Deveau, M. Alhourani, L. Barroso, M. Everest, J. Jackson, K. Enriquez, T. Iwas, L. Bauer, M. Van Leeuwen, C. Hack, M. Dias, M. Currie, A. Burns, K. Motz, J. Zinn, N. Cheifetz, R. Shulka, A. Timmermans, S. MacLean, A. Van Cuylenborg, Danielle Ross, M. Manoj, F. Alhourani, M. Pilatzke, R. Rossi, A. Strathakis, J. Arcese, C. Zheng, C. Hack, R. Mohammad.

Regrets: S. Hasan, E. Browne, L. Crowe

The meeting was called to order at 6:30 pm. on Sunday November 21, 2021.

Followed by the Indigenous Land Acknowledgement

Minutes from the October meeting were approved.

The agenda was adopted with the changes as included in the finalized reported agenda.

Presentations to Council:

USC Executives Zamir Fakirani and Ziyana Kotadia gave a presentation about the USC. Zamir Fakirani is the USC President and Ziyana Kotadia is the VP University Affairs. They wanted to assure King's Students that the USC is here to support them. The VP University Affairs focuses on internal advocacy. The President is the spokesperson for the entire student body at Western and he directs the goals of the organization. Both Fakirani and Kotadia said that they are happy to speak to King's Students' at any time. They went on to outline all the Executive rolls on the USC and how they play an important role in forming the USC. These roles include: President, VPUA, VPSSP, VPEA, VPGF, VPCPAS. They underlined that the USC is there to support students through advocacy, communications and media support. The USC provides advocacy, health and dental insurance, bus passes, programming, operations like Western Film and support through various wellness programming. According to Fakirani and Kotadia, everything they do is for students and by students

Executive Reports:

1. President- Holly Clarke

What Holly has been up to:

- Reading Week

- Midterms
- Hosted elections for some missing positions
 - All Candidates Meeting - congrats to the new elects!
- USC Execs joint Office Hours (Nathan and Ziyana)
- Consultation with Graham Henderson from the Chamber of Commerce
- President's Roundtable with USC and Main Campus Presidents
- Student Awards Ceremony on November 21st

What is coming up:

- It's Student Appreciation Week this week. Students should watch for good deals and free food throughout the week.
- First in-person USC meeting this Wednesday
- Subcommittee's – A number of Council members still need to fill out the Google Form (only 15 have filled it out so far and we need these committees to be formed for our next meeting January)
- Orientation Hiring dates are out - Head Soph Applications are due on November 29th and Interviews are from December 1st-7th
- Winter Break

We will **NOT** be having a meeting in December to give you a break and time to study, so please make note of that and enjoy your holiday break.

Contact information

Email: president@kucsc.com

Phone: 226-239-9999 (email first unless urgent)

Office Hours: in person*

Monday: 10 am - 11:30 am

Tuesday: 2:30 pm - 3:30 pm

Wednesday: 10 am - 2 pm

Thursday: 10 am - 11:30 am

Friday 2:30 pm - 4:30 pm

2. VP Student Events, Matthew Plaskett

What Matthew has been up to:

- Nightmare on Epworth Event w/ KAMP & Jack.org. This was a Halloween event on campus that went really well.
- Off-Campus team trip to The Abandoned Village at Fanshawe Conservation area
- London Knights Game with box and bus included
- Our first Wellness Wednesday event with Mindful Minutes
- Hired two new commissioners!
- *Charity Commissioner* - Mustafa Ali
- *Grad Ball Commissioner* - Katelyn Ludington
- Met with SJPS Club, KPSSA, Relay for Life Team, and more to help plan and organize various events and campaigns over the next month

What is coming up:

- Regional HIV/Aids Connection Event - December 1st

- King's Winter Wonderland Festival, December 3rd, 6:00pm-10:00pm
 - There will be music, food (& booze), a photo booth, Santa, gifts and giveaways, a photo booth, and more!
- Frost Week is quickly approaching, first week of Semester Two
- Clubs Week will also be taking place in the second or third week of term two
- More Wellness Wednesday events next semester.

Contact Information

Email: events@kucsc.com

Phone: 519-871-0132

Office Hours (IN PERSON)

Monday: 8:30am - 11:00am

Tuesday: 8:00am-12:00pm

Wednesday: 5:30pm-7:00pm

Thursday: 9:00am-11:00am

Friday: *Unavailable* - email if urgent

3. VP Student Affairs, Roshaydia Morgan

What Roshaydia has been up to:

- Board Meetings
- BIPOC Support Group
- Campus Clean Up
- Help finalizing Events with Commissioner

What is coming up:

- First Fundraising Event Tomorrow - Diversity and Inclusion Commissioners: Co-Founder of I Love First Peoples hosted on zoom!
- Accessibility Focus Group Tomorrow 5:30 pm
- Movie Night/Fundraising in November- more details coming out soon
- Yoga in person/online coming soon
- Wellness Week coming soon
- Planning for speakers for 2022

Contact Information

Email: student.affairs@kucsc.com

Phone #: 289-654-2574

Office Hours:

Monday 10am-12pm

Tuesday 11am-1pm

Wednesday 10:30 am- 12:30 pm

Thursday 2:30 pm- 4:30 pm

Friday 10am- 12pm

Please email or message my associate to book an appointment Note: My associate and I do not respond to emails on weekend and after 9pm during weekdays. Please wait 48 hours for a response.

****ZOOM LINK**:**
Meeting ID: 950 8048 7962
Passcode: 276049

4. CCO, Sara Ahmed

What posts Sara has been working on:

- Fall reading week.
- London Knights game post and stories (congrats on the amazing event VPSE!)
- National sandwich day
- Hiring posts! (Congratulations to new KUCSC members!)
- Diwali
- Grad photos
- Shalwar Kameez Walk
- Mindful Minutes Event
- VPSA Diversity and Inclusion Fundraiser Video!
- Christmas market donation post
- Remembrance Day
- Pickle Day
- Hey Chef App post
- World hello day (hi)
- Virtual Bulletin Board (VBB)

What posts are coming up:

- FIRST FUNDRAISER EVENT TOMORROW- Co-Founder of I Love First Peoples hosted on zoom!
- Accessibility focus group tomorrow 5:30 P.M!
- Series of accessibility posts with VPSA!
- November 25 beginning of 16 days against GBV
- Potential GBV posts with VPSA!
- Happy Student Appreciation Week

5. CFO- Fawwaz Alhourani

What Fawwaz has been up to:

- Staying proactive with the KUCSC Budget
 - making sure it is synchronized and up to date
- Ensuring reimbursements are in order, many are pending pick up
- Overall councils budget is on track
 - No signs of over spending to date
- There's currently no over spending
 - King's Connection is on track
- In the process of finding staff for King's Ice Rink
 - Posting should be up soon

What is coming up:

- Operating Account and Investor Account are still within the budget guidelines
- Reminder of KUCSC Grant \$1000.
 - Clubs, \$1000 opportunity
- Bed rest in January following surgery - Treasurer will be covering

Contact Information

Email: finance@kucsc.com

Phone #: 226-977-8343

(PLEASE EMAIL OR MESSAGE FIRST UNLESS URGENT)

Office Hours:

Monday 8:30-12:30pm

Tuesday 12:00-1:00pm

Wednesday 9:00-12:00

Thursday 9:30-11:30am

Friday unavailable (email if urgent)

Treasurer: Nawab Khan

Email: treasurer@kucsc.com

USC Report:

Rishita Shukla and Ibraheem Mouhyee gave a report on the last USC meeting. Mouhyee reported that the USC voted to no longer offer subsidized rates to Greek Life groups on room bookings and the USC will no longer involve themselves in Greek Life Rush Week. The USC will plan a round table to discuss any future plans between the two organizations. Coming up next, there will be in person Council meetings. They will be voting on the lanyard identification system at Western to see if more time could be given for consultations. They will also be voting on enhancing the Foot Patrol system at Western. The USC would like it to be more accessible and available

Posted Motions:

Seeing as there has been a prevalent conversation of sexual assault and gender-based violence (SGBV) on campus this year and the history of SGBV on university campuses

Be it resolved that Council ratifies The Redzone Research Group as a club of the KUCSC.

Motion #1, Redzone Club Motion

Plaskett spoke to the motion. He indicated that the Red Zone Research Group has been in existence for about a year and they would like to become a club of the KUCSC. This is an opportunity for Tegan, their President to speak and answer any questions.

Tegan went over how the group came to be. This group looks at the first six to eight weeks of campus life which is when most sexual assaults take place. This group formed a research team aimed at doing both primary and secondary research into the issue with the hope of recommending policy changes to prevent these assaults from occurring. The group also plans to have educational posts and campaigns about sexual violence. As a club they could host events and seminars on campus. Sara Ahmed, current co-president, also commented that if the club is ratified she would be stepping down as co-president of the club since it would be a conflict of interest to be a Council Executive as well as an executive member of a club.

Tegan shared the Red Zone club proposal on screen. She pointed out the team has been working on a survey and being a KUCSC club would allow the group to put the survey through an ethics board to make sure that the research is ethical and credible.

Andrea Jolliffe, General Manager, asked about media liability. Council has media liability insurance. Students' Council is responsible for any post put out by a Students' Council group. If a students' council group is posting articles about topics of a sensitive nature there has to be a certain process that Council is required to follow: who is reviewing the post for accuracy, what are the qualifications of that person and what is the process to take down a post if Council determines that there is an issue with it. The Red Zone makes posts about very sensitive issues that could be triggering to people. If Red Zone is ratified as a club what would the process be for review posts, what would their qualifications be and what would the process be for having posts taken down?

Tegan and Ahmed both stated that they would be willing to have a faculty advisor to review their posts for accuracy and provide mental health supports to those who might be triggered by the subject matter. They went on to say that they would develop a formalized a process for taking down posts that are considered problematic

Holly Clarke, President, asked if Council should put this motion off until the January meeting to give the group more time to work out these issues.

Tegan said that she was confident they could work out this issues after the club is ratified as the group has a good relationship with Council. They said that they wouldn't post until a process had been worked out.

Tegan went on to review the club proposal that had been submitted which outlined all the details of the club. (See appendix)

M/S Plaskett/Clark Passed

Motion to adjourn was put forward and carried with all in favour

The meeting ended at 7:52 pm

Appendix:



King's University College Students' Council

AGENDA

6:30 pm, November 21, 2021

Join Zoom Meeting

<https://westernuniversity.zoom.us/j/94187817083>

Meeting ID: 941 8781 7083

Passcode: 123456

One tap mobile

+16475580588,,94187817083#,,,,*123456# Canada

- (1) Call to Order
- (2) Land Acknowledgement
- (3) Adoption of Agenda
- (4) Approval of the Minutes from last meeting
- (5) Speaker's Announcements
- (6) Presentations to Council
 1. USC Executives - Zamir Fakirani and Ziyana Kotadia
- (7) Executive Reports
 1. President's Report
 2. Vice President Student Affairs
 3. Vice President Student Events
 4. Chief Communications Officer
 5. Chief Financial Officer
- (8) Questions from Executive Reports
- (9) USC Representative Report (verbal)
- (10) Council Business
- (11) Posted Motions
 1. Ratification of the Redzone Research Group

- (12) New Business
- (13) Question Period
- (14) Adjournment

POSTED MOTIONS

September 19th, 2021

Motion #1 - Plaskett/Clarke

Seeing as there has been a prevalent conversation of sexual assault and gender-based violence (SGBV) on campus this year and the history of SGBV on university campuses

Be it resolved that Council ratifies The Redzone Research Group

Red Zone Research Team Proposal for Ratification

Overview

The Red Zone Research Team is a group of undergraduate students currently headed by co-presidents Teigan Elliott and Sara Ahmed. Founded November 2020, our goal has been to research sexual violence on and relating to campus within the first eight weeks of each semester in order to recommend better policy for decreasing sexual violence and better supporting survivors. We have been and will continue to research the causes of and influencing factors surrounding sexual violence, including racism, misogyny, queerphobia, ableism, classism, xenophobia, etc., the efficacy of various prevention measures, the climate of our campus, etc. We aim to do this all through an intersectional and survivor-centric lens. We also strive to raise awareness about the issue of sexual violence and educate Western staff and students on topics within the issue of sexual violence that are not often discussed, such as rehabilitation for perpetrators. As a club we would like to further our research and education efforts, and eliminate the idea that consent is a taboo topic.

Ratification

If ratified as a KUCSC club, the Red Zone Research Team would have access to an ethics board which we would submit our research to. This would help us ensure each stage of our research is

ethical and will therefore increase our credibility once the research is complete. Ratification is an important step in producing the highest quality of research we can.

Additionally, becoming a club at King's will allow us to reach more students who may already be passionate about sexual and gender-based violence, or who may have not heard much about it before. Through opportunities such as Clubs Week we would be given a chance to connect with students and establish our presence on campus.

Another way we would be able to connect with students if ratified is through on-campus events. As a club we would host a variety of events such as discussion groups, fundraisers, and seminars to further the conversation about consent, campus culture, and sexual violence. Since our research team already has garnered interest from students at Huron, Brescia, and main campus as well as King's, these events would also serve to bring our communities together and allow students from all over to enjoy our campus and familiarize themselves with King's.

Events

Each semester we would host a seminar with a different focus. For these seminars we would bring in 1-2 guest speakers with expertise on the seminar topic with the aim of educating students in an environment that encourages learning.

Discussion groups would be smaller events, held either online or in-person on campus, and would allow students to communicate with each other, share their experiences, and explore new topics on a smaller scale.

Budget

Our budget as a club would mainly consist of running events, specifically the seminars mentioned above. Expenses would include food and drinks through Aramark and honoraria for guest speakers. We would charge an entrance fee (which would differ for club members vs non-members) that would go towards the costs of the catering and speakers.

We also plan to begin selling merch, with profits going towards either our events or to local organizations such as Anova. We would plan on beginning with stickers to gauge students' interest in merch, and to ensure we break-even we plan on ordering a small amount for our first drop.

Finally, we would use a small portion of our budget to provide a prize incentive for participants of our research. Taking inspiration from the Western University Student Council, participants in our research would be entered for the chance to win a small prize amounting to between \$25-\$50.

Any carryover from our own fundraising (via merch or other fundraisers) would go towards expanding our events and our reach on campus and in the London community. In the case we raise enough money, we could have organizations host workshops on campus, such as for bystander intervention training.

Membership Interest

At the moment, the Red Zone Research Team consists of 16 members from Western and HBK. This past semester more and more students, staff, and reporters have reached out to us and expressed interest in learning about our initiative. We would love to expand our team even further and strengthen our presence at King's.

Conclusion

If ratified, the Red Zone Research Team will be able to conduct high quality research. We will increase our reach both at King's and the other affiliated campuses, and get students involved in research, discussion, event-planning, marketing, and more- all with the goal to eliminate sexual violence on and relating to campus. King's has a chance to take a lead in this initiative and show this community how passionate our students are in making real change.

The Constitution of The Red Zone Research Group

An official club of the King's University College Students' Council

EFFECTIVE: Date

SUPERSEDES: -

AUTHORITY: The Red Zone Research Group

RATIFIED BY: King's University Student Council

1. The Red Zone Research Group

1. The club's official name shall be 'The Red Zone Research Group' and may be referred to as 'Red Zone'. No other name shall be used in the advertisement, promotion, or formal discussion of the club.

2. MANDATE

2.1. The club's mandate will be as follows:

(1) Researching sexual and gender based violence (SGBV) on and relating to campus, specifically during the 'Red Zone.' The Red Zone is the first 2-8 weeks of the school year; it can also be defined as the first 2-8 weeks of each semester;

(2) Researching the causes of SGBV, why certain groups are more vulnerable to it;

(3) Researching what administration and students can do to tackle rape culture and prevent SGBV from happening and;

(4) Leading public education on SGBV through events, campaigns, and social media posts.

3. MEMBERSHIP

3.1. The club's membership is open to all undergraduate students at Western University.

3.2. All members who are undergraduate students at King's University College have voting rights.

3.3. Any non-undergraduate student members, including staff members, do not have voting rights.

3.4. All Executive members shall be undergraduate students at King's University College.

3.5. Each club member shall abide by the conflict of interest provisions written in the KUCSC Clubs Policy.

4. EXECUTIVE AND EXECUTIVE RESPONSIBILITIES

4.1. There shall be an Executive Committee.

4.2. Collectively, the Executive Committee will ensure that the club's activities do not violate the KUCSC's and the University's policies and procedures, and municipal, provincial, and federal laws.

4.3. There will not be less than four (4) Executive members at any one time that fulfill the following functions:

(1) The "President(s)" will:

- i. Oversee the other members of the executive in fulfilling their responsibilities;
- ii. Chair all meetings;
- iii. Keep in contact with Student Life?;
- iv. Official contact if any issues arise;
- v. Have signing authority for the club; and, if absent, assign an executive with all the responsibilities of the President.
- vi. Hold one (1) vote in the Executive Committee.

(2) The "Vice-President Communications" shall:

- i. Record votes and minutes of all meetings;
- ii. Give or cause to be given notice of all meetings;
- iii. Correspond with other clubs to promote events and communicate with Things at King's Newsletter to promote events;
- iv. Communicate event information to all club members; and,
- v. Act as Chief Returning.
- vi. Hold one (1) vote in the Executive Committee.

(3) The "Vice-President Marketing" shall:

- i. Form and implement a marketing strategy each year;
- ii. Design and post social media graphics, and design and distribute physical posters according to club events and campaigns;
- iii. Write appropriate captions and promotional statements for graphics and posters;
- iv. Head physical installations of the club on campus such as booths;
- v. Hold shared responsibility for managing the club's relationship with the USC; and,
- vi. Hold one (1) vote in the Executive Committee.

(4) The “Vice-President Events” shall:

- i. Organize club programs, activities and events, such as public education and SGBV training, in accordance with its Constitution’s mandate; and,
- ii. Be responsible for submitting event proposals through Council.
- iii. Hold one (1) vote in the Executive Committee.

(5) The “Vice-President Finance” shall:

- i. Oversee all financial dealings of the club;
- ii. Keep complete records of all financial dealings of the club;
- iii. Make all donations made to the KUCSC, financial account; and,
- iv. Have signing authority for the club.
- v. Hold one (1) vote in the Executive Committee.

(6) The “Vice-President Academic Research” shall:

- i. Take the lead on academic research on SGBV;
- ii. Edit compiled academic research;
- iii. File academic research in a common online cloud and;
- iv. Submit Red Zone’s research to journals.
- v. Hold one (1) vote in the Executive Committee.

4.4. If an Executive member is found to not be meeting the requirements of their position, all executive members will schedule a meeting to discuss accommodations. If it is found that accommodations are not working, the “President” may designate a club member with good standing to take the position.

5. MEETINGS

5.1. The club's quorum for meetings shall be twenty (20) percent of the total membership. 5.2. At least three (3) general meetings shall be held during each school year, including the Annual General Meeting.

6. ELECTIONS

6.1. Elections shall be carried out in accordance with the executive election provisions in the KUCSC Clubs Policy.

6.2. A successful candidate in a club Executive election will be decided by a plurality vote.

7. AMENDMENTS

7.1. Any amendments to this constitution must be made in accordance with the constitution amendment provisions in KUCSC Clubs Policy.

8. MEMBER REMOVAL

8.1. Club members may only be removed from the membership in accordance with the member removal provisions of the KUCSC Clubs Policy.

9. REFUND POLICY

9.1. Membership fee refunds shall be given in accordance with the membership fee refund provisions of the KUCSC Clubs Policy.

10. CONFLICT RESOLUTION

10.1. A club member may only seek assistance or guidance from the Clubs Coordinator after the member has been unable to resolve an issue with the executive members.

11. AGENCY CLAUSE

11.1. Clubs are not authorized to enter into contracts or other dealings on behalf of the club or the KUCSC. Clubs are not permitted to represent to third parties that they have the authority to act on behalf of the KUCSC. Clubs are not permitted to lead third parties, directly or indirectly, to believe that its beliefs, views or actions represent those of the KUCSC.

(1) The Red Zone Research Group is not an agent of the KUCSC and its views and actions do not represent those of the KUCSC.

(2) The Red Zone Research Group and its members are not permitted to sign contracts on behalf of the club or the KUCSC.

12. EXTERNAL AFFILIATIONS

12.1. The club shall disclose any relationship with external organizations, in accordance with the external affiliation provisions of the KUCSC Clubs Policy.