



King's University College Students' Council WUSC STANDING COMMITTEE TERMS OF REFERENCE

EFFECTIVE	April 6, 2024	SUPERSEDES	N/A
AUTHORITY	The Executive Council	RATIFIED BY	The Council

PURPOSE

The success of the KUCSC as a whole is dependent on the success of each and every aspect of the organization. Active and well organized committees help ensure that issues are dealt with and services are provided transparently and efficiently. These terms of reference help ensure that each committee and every committee member understands their rights, responsibilities, and mandate. It is important that committees deal with all and only issues that rightfully fall under their jurisdiction.

SCOPE

This document defines the mandate and membership of WUSC Standing Committees

Student Engagement Committee

Purpose for the Committee

To create a formalized body for the WUSC team under KUCSC to come together to collaborate, share ideas and create a plan to engage the student body. In doing so the hope is that by engaging the student body this will increase education and awareness around the importance of education and the refugee crisis that the world is facing. Alongside by engaging the student body this will create interest in students wanting to apply to be a part of the WUSC team under KUCSC.

Mandate:

1. The student engagement committee mandate is to engage the student body in the WUSC program to increase awareness and education through events and programming.



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2. This committee must meet monthly
3. This committee must plan two events per term
 - a. With a focus on awareness months and days around education and refugees

Membership:

- WUSC Chief Executive (Chair)
- Student Engagement Officer (Vice - Chair)
- Chief Executives of SRP (1)
- Chief Executive (1)
- Internal Communications Officer (1)
- Promo Commissioner (2)
- Community Outreach Officer (1)
- Ex Officio - Vice President of Student Affairs

Student Refugee Program Committee

Purpose of the Committee: To have a formalized and centralized body to ensure planning, preparation and care for the refugee student is occurring and that the responsibility does not follow on one or two persons as this has happened in the past. By having a centralized body this should ensure a smooth preparation and transition for the student.

Mandate:

1. To plan, coordinate and facilitate support for the student refugee
2. Meet bi - weekly starting in June - April
3. Meet weekly in July and August in preparation for the student refugee arrival on campus



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4. To coordinate efforts with King's administration to ensure the student is aware and utilizing supports and services offered to King's Students
 - a. *King's Administration may be invited on a monthly basis as a touch in point with the KUCSC WUSC team and King's administration *

Membership:

- WUSC Chief Executive of Student Refugee Program (SRP) - Chair
- Student Refugee Program Health and Wellbeing Officer
- Student Refugee and Program Academic Officer
- Student Refugee Program Self Reliance Officer
- Student Refugee Program Social Officer
- Community Outreach Officer
- Ex Officio - Vice President of Student Affairs