



King's University College Students Council

ELECTION POLICY

EFFECTIVE	January 10, 2024	SUPERSEDES	Bylaw #2
AUTHORITY	Governance Associate	RATIFIED BY	Board of Directors

PREAMBLE

The King's University College Students' Council is a student-led and organized body, intended to further the democratic representation of the Student Body at large of King's University College.

It is the intent of the Corporation to uphold the principles of democracy, through the enactment, compliance and enforcement of democratic operations and electoral rules and procedures.

RELATED

By-Law #1

PURPOSE

The Corporation exists to further the democratic interests of constituents; the Student Body. Furthermore, the Corporation is interested in the recruitment, development and experiential education of its constituents through the democratic process.

To serve the Constituents; the Students of King's, through means of ensuring the Corporation is welcoming, engaging, empowering, education, developing, honoring and prioritizing them.

The Corporation's responsibility is that which respects the mandate derived from the Students to serve as their advocates and representatives.



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To understand, be accessible and transparent.

MISSION

This policy establishes the jurisdictional independence of the Governance Associate. These two institutions and their independence are essential to the democratic process. The officer is accountable to and shall regularly report to the Council of Student Representatives, the main representative and legislative branch of the Corporation.

Every election held shall be in a manner of friendly competition.

Every candidate is personally responsible for their entire campaign, including those representing or campaigning for them.

Vision

For the purpose of the maximization of opportunity for its constituents and students involved, as candidates, voters informed persons and leaders.

The management and administration of all elections, internal and external of the Corporation, in accordance with this policy.

Ensuring such elections are free and fair.

To promote conditions conducive to free and fair elections and increase knowledge of the democratic electoral process.

The certification and declaration of election results.

To further debate and discussion on issues of relevance to students.

To promote the reputation of the Corporation in the realm of advocacy, leadership and representation.



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1. INVALIDITY OR UNENFORCEABILITY

1. If any provision or any provisions of this policy shall for any reason become to any extent invalid or unenforceable, the remaining provisions of the policy shall remain in full force and effect.

2. DEFINITIONS AND INTERPRETATIONS

- (a) **“Candidate”** or **“Eligible Candidate”** means any person who may run in any election of the Corporation;
- (b) **“Election Cycle”** means any of; the Winter Election, the External Vice-Presidential Election, the Internal Officers Election, or the Fall Election;
- (c) **“Election Year”** means four consecutive election cycles commencing with the Spring Election and concluding with the Fall Election;
- (d) **“Indiscriminate”** means done at random, or without distinction or differentiation;
- (e) **“Party Contesting an Election”** or **“Election Contestant”** means any person who is contesting in any election of the Corporation;
- (f) **“Person”** means any individual at King’s University;
- (g) **“Registered Interest Party”** means any party registered to contest or otherwise represent any side of a referendum or campaign;
- (h) **“University”** means the King’s University College;

2. Other definitions

- (a) The terms are defined in the context in which they appear and shall have the meanings therein indicated.

3. Time Determination

- (a) The term “days prior to” shall exclude the date of the event being described but shall include all other days.
- (b) The term “consist of a minimum or maximum of days” shall exclude the date of the event being described but shall include all other days.



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4. Tables

- (a) The tables used throughout this election policy are inserted for reference purposes only and not to be considered in construing the terms, and provisions or to be deemed in any way to clarify, modify or explain the effect of such terms or provisions.

5. Interpretation

- (a) Words, terms, phrases, or sentences written in singular form include the plural;
- (b) Wherever the terms “include, “includes”, or “including” are written in the By-Laws, the Policies or Procedures, they shall be deemed to be followed by the words: “without limitation”

3. AMENDMENTS TO ELECTION POLICY

1. Any amendment or modification to the Election Policy shall be in compliance with the provisions and procedure of By-Law #1.

4. JURISDICTION

1. Jurisdiction of this Election Policy shall extend to include all students registered at King's University College.
2. The provisions of this Election Policy shall extend to include the on-campus and off-campus actions of any or all candidates and campaign members, within the scope of general elections, by-elections and plebiscites conducted by the Corporation.
3. The provisions of this Election Policy shall apply to those general elections, elections, and by-elections conducted by the KUCSC.
4. No elections conducted outside the jurisdiction of this Election Policy concerning the Corporation shall be recognized by the Corporation.



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5. THE ADMINISTRATION OF ELECTION POLICY

1. The administration of this Election Policy shall be to uphold its purpose, vision and mission.
2. The Governance Associate and the General Manager shall have the sole authority over the enforcement of this section of this policy.

6. THE GOVERNANCE ASSOCIATE

1. The Governance Associate shall;
 - (a) Exercise general direction and supervision over the conduct of elections;
 - (b) Act with fairness and impartiality and in compliance with this Election Policy in partnership with the General Manager;
 - (c) Exercise the powers and perform the duties and functions that are necessary for the administration of this election policy;
 - (d) Exercise specific direction and supervision over the conduct of the election, including;
 - (i) Regulations providing the interpretation of any provision in this election policy,
 - (ii) Procedures providing the application of any provision in this Election Policy
 - (e) Issue, on the request of any candidate, or upon their own volition; a guideline or interpretation note on the application of a provision in this election policy;
 - (f) Ensuring that each independent candidate is treated equally by and under this Election Policy and that all candidates are subject to the same due process in any proceeding;
 - (g) Responsible for ensuring that the Election Policy is up to date and reflective of the current state of elections under this corporation on an annual basis.



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7. ANNUAL ELECTIONS

1. The Annual Elections of the KUCSC, which shall be held in four (4) cycles, includes;
 - (a) The first (1st) cycle; the Winter election, consisting of the election of;
 - (i) The President, and;
 - (ii) The Vice President of Student Affairs (VPSA), and;
 - (iii) The Vice President of Student Events (VPSE).
 - (b) The second (2nd) cycle; the Representative Election, consisting of the election of;
 - (i) All Student Representatives of the Council, excluding the;
 - (ii) First Year Off-Campus Representatives, and;
 - (iii) First-Year Residence Student Representatives.
 - (c) The third (3rd) cycle, the Internal Officers Election, consisting of the election of;
 - (i) The Chief Communications Officer (CCO), and;
 - (ii) The Chief Finance Officer (CFO); will take place at the Special General Meeting in April
 - (d) The fourth (4th) cycle; the Fall Elections, consisting of the election of;
 - (i) The First Year Off-Campus Student Representatives;
 - (ii) The First Year Residence Student Representatives, and;
 - (iii) Any position remaining vacant from the first (1st) or second (2nd) election cycles of the same election year of the Corporation.
2. Council will provide the opportunity for King's students to apply for unfilled positions after the Fall Election Cycle on an application basis, and will be selected by a panel in case of multiple applicants for a role.



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8. THE TIMETABLE OF THE ANNUAL ELECTIONS

1. The Timetable for Annual Elections

(a) The Election Period for the first (1st) cycle;

(i) Shall span from the first day of the Consultation Period until the final day of the Voting Period.

(b) the Nomination Period of the Election Period shall;

- (i) Shall last for ten (10) business days, and;
- (ii) Conclude five (5) consecutive days prior to the first day of the Campaign Period. In this time period, the All Candidates Meeting shall take place and candidates shall be deemed eligible or ineligible to run for office

(c) The Campaign Period of the Election Period shall;

- (i) Commence five (5) days after the day of the conclusion of the Nomination Period;
- (ii) Consist of a minimum of five (5) and a maximum of ten (10) consecutive days;
- (iii) Conclude simultaneously with the Voting Period, and;

(d) The Voting Period of the Election Period shall;

- (i) Commence on the second last day of the Campaign Period;
- (ii) Consist of two (2) consecutive days, in which;
 - (A) The ballot shall open on the eighth (8th) hour of the first day, and;
 - (B) The ballot shall close on the twentieth (20th) hour of the second day.
- (iii) Conclude on the day of the close of balloting



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2. The Timetable for the second (2nd) cycle of the Annual Elections, the Representative Election, shall follow the same timeline as the first (1st) cycle outlined above.

3. The Timetable for the third (3rd) cycle; the Internal Officers Election:

(a) The Election Period for the 3rd cycle;

(i) Shall span from the first day of the Nomination Period until the final day of the Voting Period.

(b) The Nomination Period of the Election Period shall;

(i) Commence no earlier than twenty-one (21) days, and no later than fourteen (14) days prior to the date of the Special General

Meeting;

(ii) Consist of a minimum of six (6) and a maximum of nine (9) consecutive days,

(iii) Once nominees have submitted their forms, the student must schedule a date to write the exam, and;

(IV) The student must achieve an 80% to advance to the Campaign Period.

(c) The Campaign Period of the Election Period shall;

(i) Commence no earlier than two (2) days following the day of the conclusion of the Nomination Period;

(ii) Concludes on or prior to the date of the Special General Meeting, and;

(iii) Consist of a minimum of one (1) and a maximum of three (3) consecutive days;

(IV) Must present during the Special General Meeting to voting members.

(d) The Voting Period of the Election Period shall;

(i) Commence following the Call to Order of the Special Annual General Meeting, and;

(ii) Conclude prior to the adjournment of the Special General Meeting.



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4. The Timetable for the fourth (4th) cycle of the Annual Elections, the Fall Election, shall follow the same timeline as the first (1st) cycle outlined above, with the exception that;

- (a) The cycle shall start no later than the last day of the month of September.

9. CANDIDATE ELIGIBILITY

For the purposes of Section 9.0 of this Election Policy, "person" means any student at King's University. "Candidate" means any person who contests for a position in an election.

1. An eligible candidate for any position in any election shall be, at the time of the registration of their candidacy, and for the following academic year, any of the following;

- (a) A full-time undergraduate student at King's University College, or;
- (b) A part-time undergraduate student at King's University College.

2. In the case of a candidate for a Faculty Representative position, an eligible candidate shall be, at the time of the registration of their candidacy, and for the following academic year, any of the following;

- (a) A full-time undergraduate student at King's University College enrolled in the Honours Specialization degree in the faculty or department they seek to represent, or;
 - (b) A full-time undergraduate student at King's University College, enrolled in the Honours major degree in the faculty or department they seek to represent, or;
 - (c) A part-time undergraduate student at King's University College, enrolled in the Honour's Specialization or Honours Major degree in the faculty or department they seek to represent.
- (c) Must be available to begin working in the summer prior to the beginning of the academic year in London, Ontario.



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9. CANDIDATE INELIGIBILITY

1. Any person shall be deemed ineligible to be a candidate if any of the following statements apply;

- (a) Their academic grade average is below seventy (70%) per cent, either cumulatively or in the previous academic year, whichever is higher, in the case of candidates for Student Department Representatives or Executive positions.
- (b) Their academic grade average is below sixty-five (65%) per cent, either cumulatively or in the previous academic year, whichever is higher, in the case of candidates for all other positions.
- (c) If a student is in their first semester when applying for the position, they are not required to submit their grade average.
- (d) They have been disqualified from candidacy in any election, in which case the ineligibility of the candidate shall extend to;
 - (i) The election in which they were disqualified and three subsequent election periods.
 - (ii) Following the completion of four consecutive election periods, the person may become an eligible candidate for any position in any election;
- (f) A candidate may run sooner than this if their eligibility has been sanctioned by a two-thirds (2/3) resolution by the Council, at the General Meeting preceding the nomination period of the election they wish to contest.
 - (i) They are unable to provide verified proof of their enrolment or academic grade average;
 - (ii) The candidate fails to attend the All-Candidates Meeting.

10. THE NOMINATION FORM

1. Candidates for any position in any election shall complete a valid nomination form. A valid nomination form is one which;

- (a) Has provided of all the required information on the form;
- (b) Submitted a copy of their transcript to the Governance Officer either through a physical copy or an email;



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- (b) Has been submitted prior to the conclusion of the nomination period of any election the candidate wishes to contest, and;
- (c) Contains the specified number of nominating signatures from King's Students;
 - (i) Those running for the position of President shall collect seventy five (75) signatures.
 - (ii) Those running for the position of Vice President of Student Affairs or Vice President of Student Events shall collect fifty (50) signatures.
 - (iii) Those running for Chief Communications Officer and Chief Financial officer shall collect twenty five (25) signatures.
 - (IV) Those running for a Faculty Representative position must collect twenty five (25) signatures from individuals enrolled in any module within that faculty.

2. No candidate shall submit more than one (1) valid nomination form any election.

3. The Governance Associate and General Manager has the jurisdiction to hear and overturn any appeals regarding the rejection of a candidate due to invalidity of the nomination form.

4. Any appeal shall be;

- (a) Submitted in writing to either the Governance Associate or General Manager no later than twenty-four (24) hours following the conclusion of the nomination period of the election the candidate wishes to contest.

11. VOTER ELIGIBILITY

1. An eligible voter for any election, shall;

- (a) Possess, have access to, and be able to login to a unique Western University email account.
- (b) Be a student at King's University College.

2. An eligible voter for any specific Student Department Representative election, shall;

- (a) Be a registered member of the corresponding department in which they wish to vote.



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12. THE ADMINISTRATION OF ELECTIONS

1. The Corporation will oversee all elections mentioned in this Election Policy, and the Governance Associate and the General Manager will be in charge of conducting and supervising them, following the rules outlined in this Election Policy.
2. The Chief Communications Officer, or designate, shall on the request of the Governance Associate publicize or disseminate the following;
 - (a) The call for nominations;
 - (b) The announcement of the registered candidates;
 - (c) The announcement of the time and date of the Voting Period, and;
 - (d) The official election results

13. THE BALLOT

1. The Ballots of the Fall and Winter Elections shall include;
 - (a) The list of all registered candidates contesting the election.
2. The Layout of the ballot shall include;
 - (a) The list of candidates contesting each position, listed alphabetically by surname of the legal last name of the candidate, or reasonable derivations thereof, as approved by the Governance Associate.
3. All balloting shall be conducted by secure online or electronic means, and shall;
 - (a) Require the verification of the eligibility of a voter, by requiring login to their unique Western University email account.
4. The Governance Associate shall ensure the general dissemination and advertisement of information regarding the ballot and the Voting Period.



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5. The Chief Communications Officer, or designate, shall on the request of the Governance Associate disseminate and advertise information regarding the ballot and the Voting Period.

14. ELECTION RESULTS

1. In each constituency in each election the candidate with either the plurality or majority of the votes cast shall be declared the winner.

2. In the case of an election with multiple roles for the same position available, (e.g. the election of the two (2) First Year Off-Campus Representatives) they shall be filled by the candidate(s) who received the next highest number of votes cast.

3. In the event of a tie for the highest number of votes, a re-election shall take place and shall include only the candidates who were tied. The winner of this re-election shall be declared the winner of the election.

15. SPECIAL RULES FOR INTERNAL OFFICER ELECTIONS

1. No campaigning shall be allowed during the Voting Period of Election.

2. Balloting for the Internal Officers Election shall occur during the second half of the Special Annual General Meeting of the Corporation, and;
 - (a) Voting shall be conducted by secret ballot;
 - (b) Each Member of the corporation shall be entitled to one (1) ballot;
 - (c) The candidate with either the plurality or majority of the votes cast shall be declared the winner.
 - (i) In the event of a tie for the highest number of votes, the tied candidates shall undergo another voting cycle.



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16. APPEALS OF GOVERNANCE ASSOCIATE OR ELECTION RESULTS

1. Appeals from a Governance Associate decision shall be appealed to the General Manager.
2. An appellant can appeal the decision of the Governance Associate by providing in writing, to the General Manager, an application to appeal a decision.
3. If the Governance Associate is alleged to have been in violation of any policy or procedure of the Corporation, in the making of their decision, they may reconsider the decision before the appeal is heard by the General Manager.
4. A candidate may appeal the results of an election, byways of submitting a written request to the Governance Associate containing their name, contact, rationale and evidence for their appeal, no later than two (2) business days after elections results are announced.

17. RULES FOR ELECTIONS AND PLEBISCITES

1. All candidates in any election shall be knowledgeable, and act in compliance of the Rules for Elections and shall ensure the education and compliance of the candidate's campaign team with the provisions of this By-Law.

2. Rules for Compliance with the Spirit of the Election Policy

(a) Candidates and campaigns shall ensure that all activities related to the campaign are in compliance with the Spirit of the Election Policy, which is;

- (i) Every election shall be held in a fair and responsible manner;
- (ii) All candidates and campaigns shall be treated in a dignified and respectful manner;
- (iii) No candidate shall bring the legitimacy of the election disrepute; (iv) No candidate or campaign shall undermine, circumvent or manipulate any rule or provision in this Election Policy, and;
- (iii) No candidate or campaign shall disturb, interfere, interrupt, bribe, coerce, intimidate, or otherwise unfairly influence any



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individual's right to vote for the candidate of their choosing.

3. *Rules for Compliance of the Laws*

- (a) Candidates shall ensure that all campaign plans, material, and activities comply with;
 - (i) All policies and regulations of the King's University College

4. *Rules for the Neutrality of the Corporation;*

- (a) No candidate may, for the purposes of campaigning, solicit the aid or endorsement of any Member, Employee or Agent of the Corporation. This includes one-on-one consultations for the purpose of the creation or development of a platform.
- (b) During the nomination period for any candidates, neither voting nor non-voting members are allowed to provide a signature, be part of the campaign team, or endorse any candidate.

5. *Rules for Slate Campaigning*

- (a) Slate campaigning shall be strictly prohibited. Each candidate shall maintain separate finances, produce unique campaign materials and present campaign platforms distinct from other candidates.

6. *Rules for Benefit or Service Not Available to Others*

- (a) Candidates and members of the campaign teams shall not be entitled to use in their campaign, any service or tangible benefit, either digital or physical, not available to other candidates, conferred onto them by virtue of their holding any position in any organization. This includes but is not limited to: mailing lists, poster and advertising supplies, merchandise, etc.

7. *Rules for the Organization of a Campaign*

- (a) The candidate shall be responsible for their entire campaign organization, including their campaign team.

8. *Rules for the Campaign Team*

- (a) Each candidate may assemble a campaign team to assist them in the



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elections process. Once a candidate is deemed eligible to run for office, they must submit a list of campaign team members before the commencement of the campaign period.

(b) The Campaign Team shall;

(i) Have a maximum of ten (10) persons, excluding the candidate, all of whom are students at King's University College;

(ii) Be composed of members who shall each hold a specific and defined purpose, role, and responsibilities as members of the campaign team;

(iii) Be submitted by the candidate in the form of a list, detailing the name, position and contact information of each of the campaign team members, prior to the commencement of the campaign period of any election period, and;

(iv) Be subject to and in compliance with the same rules and provisions that govern the candidate and campaign.

(c) The violation of the Campaign Team, which shall;

(i) Be applied to the candidate as if the candidate committed the violation, and

(ii) Be considered to have been under either the; direction, knowledge or control of the candidate.

9. Expulsion of Member of the Campaign Team

(a) The candidate may expel any member of the campaign team at any time, and shall;

(i) Provide immediate written notice of the expulsion of the member, and the circumstance or situation of the expulsion, to the Governance Associate.

10. Limitation to Candidate's Responsibility of Actions of Members of the Campaign Team

(a) The candidate, in their defense, to any charge of any violation against the candidate committed by a member of the campaign team, may rely on;

(i) The written notice of expulsion of a member of the campaign team, or;



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(ii) Evidence proving the candidate did not direct, have knowledge of or have control of the violation.

11. *Rule for Limit of Total Expenditures*

- (a) The limit of total expenditures of any candidate or campaign, shall be; (i) Three hundred (\$300) Canadian Dollars for the Presidential and Vice-Presidential Elections, and;
 - (ii) Two hundred (\$200) Canadian Dollars for all other elections
- (b) Candidates may not accept donations of any type as part of their campaign.

12. *Rule for the Projected Budget*

- (a) The projected budget of expenditure of the campaign shall be;
 - (i) Submitted to the Governance Associate, no later than one (1) day prior to the date of the commencement of the campaign period.

13. *Rule for the Statement of All Expenditures or no Expenditures Incurred*

- (a) The statement of all campaign expenditures, or statement of no campaign expenditures incurred, shall be;
 - (i) Submitted to the Governance Associate, no later than two (2) days following the day of the commencement of the voting period.

14. *Rule for the Reimbursement of Expenditure*

- (a) The reimbursement of total campaign expenditures incurred by the candidate or campaign, and paid by the Corporation, is subject to;
 - (i) The request by the Governance Associate of a statement of all expenditures of the campaign, within the mandated time period;
 - (ii) The verification and validation of any proof of campaign expenditure by the Governance Associate;
 - (iii) The Governance Associate determining the appropriateness of any campaign expenditure, wherein any expenditure deemed inappropriate shall be excluded from the reimbursement, and;
 - (iv) No expenditure being reasonably available at a lower price than that report in the statement of all expenditures of the campaign.



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15. *Rules for the Campaign Election Period*

- (a) The Election Period shall consist of the;
 - (i) Nomination period;
 - (ii) Campaign period, and;
 - (iii) Voting period.
- (b) The period before the campaign period includes the;
 - (i) Nomination period.

16. *Rules for the Pre-Campaign Period*

- (a) During the pre-campaign election period, candidates and campaigns;
 - (i) Shall not in any way, method or form influence voters or otherwise campaign, including;
 - (A) Any effort to influence the decision making of any voter;
 - (B) Any announcement of the candidate's candidacy or the campaign that is not within the consultation period;
 - (C) Addressing any meeting of the Corporation or the College.
 - (i) May conduct the following activities;
 - (ii) Platform creation or development;
 - (iii) One-on-one consultations with any individual student;
 - (iiii) One-on-one consultations with any member of the Corporation;
 - (iv) One-on-one consultations with any member of the College.

17. *Rules for Campaigning in the Prohibited Places*

- (A) No campaigning in any way, method or form, including the hanging or posting of any posters or campaign material shall occur in the prohibited places of;
 - (i) The King's University College Student Council Office
 - (ii) The Cardinal Carter Library;
 - (iii) The vicinity of any Polling Places, and;
 - (iv) The classrooms, seminar-rooms, or any other instructional space of the College, with the following exception:



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(B) Candidates may campaign in the instructional space, byways of addressing a class of students and distributing campaign material if granted prior approval by the professor or lecturer.

18. *Rules for Campaign Materials*

(a) Candidates may campaign and distribute campaign material, either digital or physical at their discretion, subject to the rules and provisions of this Election Policy.

19. *Rule for the Approval of Campaign Materials*

(A) All campaign signs, posters and printed materials shall be approved by the Governance Officer in advance of their hanging or posting.

20. *Rule for Prohibited Items in Campaign Materials*

(A) Candidates shall not use, in their campaign material, the following;

- (i) Any illegal, immoral, improper, or inappropriate material or matter;
- (ii) The logos of the Corporation or the University, and;
- (iii) The colors purple or green.

21. *Rule for Indiscriminate Distribution of Campaign Materials*

(a) Candidates may not distribute campaign material to any individuals indiscriminately, which includes without limitation to the following;

- (i) Digital Communications byways of blind carbon copy, automated or mass message;
- (ii) Distribution in mailboxes, mail-slots or under doors;
- (iii) Distribution by mailing list or e-mailing list.

22. *Rule for Campaign Signs and Posted Material*

(a) No posting of campaign signs and materials shall occur in the prohibited places of;

- (i) The Office of the Corporation;
- (ii) The Cardinal Carter Library;
- (iii) The Polling Places, and;



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- (iv) The classrooms, seminar-rooms, or any other instructional space of the College.

23. *Rule for Hanging or Posting of Campaign Signs and Posted Materials*

- (a) Campaign Signs and Materials, shall not;
 - (ii) Attach to, overlap or impede another campaign sign;
 - (ii) Be removed prior to the close of the Voting Period, by anyone other than the respective candidate or their campaign team members;
 - (iii) Be posted on any property, plant or equipment owned or leased by the Corporation or the College.

- (b) Campaign Signs and Materials, shall;
 - (i) Be removed by the respective candidates, or a designate, no later than three (3) days after election results have been announced.
 - (ii) Failure to do so will result in the holding of reimbursement monies.

24. *Rule for the Posting of Outdoor Signs*

- (a) A candidate may, upon the approval of the Governance Associate and the Office of the Dean of Students, place one (1) 32" x 48" a-frame board or outdoor sign on the College's Campus.

25. *Rule for the Posting of Posters*

- (a) A candidate may, upon the approval of the Governance Associate, may hang or otherwise post a maximum of fifty (50) 8.5" x 11.5" posters.
- (b) Candidates may print in the KUCSC office with approval from the Governance Associate and the General Manager.

27. *Rule for Mandatory Removal and Cleanup of Materials*

- (a) Any candidate or campaign shall ensure or cause to ensure the removal of all campaign signs, posters and material, either digital or physical, within the control of the candidate and the campaign team, within three (3) days following the announcement of election results. Failure to do so will result in the holding of reimbursement monies.



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18. ADMINISTRATION OF CAMPAIGN RULES

1. The Governance Associate and the Election Policy shall have the sole authority to enforce the provisions of this Election Policy, and no other candidate, campaign, person, or student shall attempt to enforce said.
2. Any party who attempts to interfere or otherwise engages in any action that brings disrepute to the electoral process shall be punishable to the full extent of this Election Policy, any policies or regulations of the College and any federal, provincial or municipal laws, regulations or by-laws.
3. Any allegations of any violation of any rules for the election or other provision of this policy by any person shall be submitted in writing to the Governance Associate, no later than forty-eight (48) hours following the hour on which the Voting Period concludes.
4. The Governance Associate and the General Manager, may lay charges of violations of the campaign rules upon their own volition.
5. The Governance Associate, may;
 - (a) Adjudicate any charge of minor or major violations,
 - (b) Elect to impose any penalty provided in the provisions of this By-Law under any violation of any campaign rule.
6. The Governance Associate, at their discretion, shall consult the General Manager for any minor or major offense.
7. The Governance Associate and the General Manager shall hold a Disqualification Hearing for any candidate or campaign charged with a disqualifiable offense for any violation of the campaign rules.
8. An allegation of any violation shall be considered by the Governance Associate, who may;
 - (a) Dismiss the allegation, or;
 - (b) Charge the candidate under any Types of Violations and Penalties.
9. Any candidate or campaign subject to disqualification shall be entitled to the following



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rights;

- (a) To be notified by the Governance Officer, prior to the Hearing, of; .
 - (i) Any charge of a disqualifiable violation;
 - (ii) The accumulation of the maximum allowance for penalties.
- (b) To be confronted by any evidence, facts, or material related to any alleged violation, prior to the Hearing;
- (c) To be given a Disqualification Hearing conducted by the Governance Officer and the General Manager, in which the candidate or campaign may present a defense to any violations.

10. Prior to any decision to disqualify a candidate or campaign being rendered, shall hold a disqualification hearing.

11. After the Disqualification Hearing the Governance Associate

- (a) Render a judgment to disqualify the candidate or campaign, or;
- (b) Render a judgment to not disqualify the candidate or campaign. (i) In doing so, the Governance Associate may reduce the disqualifiable offense to a minor or major offense.

19. TYPES OF VIOLATIONS AND PENALTIES

This section shall refer to the penalties available to the Governance Associate for any Candidate or Campaign's Violation of any Rule for Elections

1. There are three (3) types of violations of Rules for Election,

(a) Minor Violations, which;

- (i) Are the lesser of all violations, including those which are unlikely to influence the outcome of the election, and;
- (ii) May be upgraded, with stated reason, to Major violations, at the discretion of the Governance Officer



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(b) Major Violations, which;

- (i) Are serious violations, including those which are likely to influence the outcome of the election, and;
- (ii) May be upgraded, with stated reason, to Disqualifiable violations, at the discretion of the Governance Officer

(c) Disqualifiable Violations, which;

- (i) Are the most serious violations and show disregard, negligence or contempt of the rules for elections, or would influence the outcome of the election.
- (ii) Are subject to a Disqualification Hearing.

2. Types of Punishments Available to the Governance Associate:

- (a) Written Warnings
- (b) Upgradation of any Minor or Major Offense to Disqualifiable Offense, when provided for in the provisions of this Election Policy.

3. Maximum Allowance for Penalties

- (a) Any candidate that amasses the following penalties shall be subject to Disqualification Hearing by the Governance Officer and General Manager
 - (i) Three (3) minor offenses, or;
 - (ii) One (1) major offense.

4. Any candidate or campaign may be subject for disqualification in the following circumstances;

- (a) The candidate or campaign amasses the maximum allowance for penalties;
- (b) The candidate or campaign is charged with a disqualifiable violation, or;
- (c) The candidate or campaign is charged with a repeated major violation that is upgraded to a disqualifiable violation.

5. Any disqualification is subject to the approval of the Governance Associate and the General Manager.



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20. VIOLATIONS OF RULES FOR ELECTION

1. Every candidate or campaign that is in violation of *Rules for Compliance with the Spirit of the Election Policy* is guilty of;
 - (a) A Minor Violation;
 - (b) A Major Violation; or,
 - (c) A Disqualifiable Violation.

2. Every candidate or campaign that is in violation of any policy or regulation of the Dean of Students is guilty of
 - (a) A Minor Violation;
 - (b) A Major Violation, or;
 - (c) A Disqualifiable Violation.

3. Every candidate or campaign that is in violation of any policy or regulation of the Residence Manager is guilty of;
 - (a) A Minor Violation;
 - (b) A Major Violation, or;
 - (c) A Disqualifiable Violation.

4. Every candidate or campaign that is in violation of any policy, procedure, guideline, regulation or By-Law of the Corporation, is guilty of;
 - (a) A Minor Violation;
 - (b) A Major Violation, or;
 - (c) A Disqualifiable Violation.

5. Every candidate or campaign that is in violation of any federal, provincial or municipal, law, by-law or regulation, is guilty of;
 - (a) A Major Violation, or;
 - (b) A Disqualifiable Violation.

6. Every candidate or campaign that is in violation of the Rules for the Neutrality of the Corporation, is guilty of;
 - (a) A Minor Violation, or;



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- (b) A Major Violation.
7. Every candidate or campaign that is in violation of the Rules for Slate Campaigning, is guilty of;
 - (a) A Major Violation, or;
 - (b) A Disqualifiable Violation.
 8. Every candidate or campaign that is in violation of the Rules for Benefit or Service Not Available to Others, is guilty of;
 - (a) A Major Violation, or;
 - (b) A Disqualifiable Violation.
 9. Every candidate or campaign that is in violation of; the Rules for the Campaign Team, is guilty of;
 - (a) A Minor Violation;
 - (b) A Major Violation, or;
 - (c) A Disqualifiable Violation.
 10. Every candidate or campaign that is in violation of; the Rule for Limit of Total Expenditures, is guilty of;
 - (a) A Disqualifiable Violation.
 11. Every candidate or campaign that is in violation of; the Rule for the Projected Budget, is guilty of;
 - (a) A Minor Violation, or;
 - (b) A Major Violation.
 12. Every candidate or campaign that is in violation of; the Rule for the Statement of All Expenditures or no Expenditures Incurred, is guilty of;
 - (a) A Minor Violation, or;
 - (b) A Major Violation.
 13. Every candidate or campaign that is in violation of; the Rules for the Pre-Campaign Period, is guilty of;



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- (a) A Minor Violation;
- (b) A Major Violation, or;
- (c) A Disqualifiable Violation.

14. Every candidate or campaign that is in violation of; the Rules of Campaigning in the Prohibited Places, is guilty of;

- (a) A Major Violation, or;
- (b) A Disqualifiable Violation.

15. Every candidate or campaign that is in violation of; the Rule for the Approval of Campaign Materials, is guilty of;

- (a) A Minor Violation;
- (b) A Major Violation, or;
- (c) A Disqualifiable Violation.

16. Every candidate or campaign that is in violation of; the Rule of Prohibited Items in Campaign Materials, is guilty of

- (a) A Major Violation, or;
- (b) A Disqualifiable Violation.

17. Every candidate or campaign that is in violation of; the Rule for Indiscriminate Distribution of Campaign Materials, is guilty of;

- (a) A Major Violation, or;
- (b) A Disqualifiable Violation.

18. Every candidate or campaign that is in violation of; the Rule for Campaign Signs and Posted Materials in the Prohibited Places, is guilty of; (a) A Major Violation, or;

- (b) A Disqualifiable Violation.

19. Every candidate or campaign that is in violation of; the Rule for Hanging or Posting Campaign Signs and Posted Materials, is guilty of;

- (a) A Minor Violation,
- (b) A Major Violation, or;



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(c) A Disqualifiable Violation.

20. Every candidate or campaign that is in violation of; the Rule for the Posting of Outdoor Signs, is guilty of;

- (a) A Minor Violation,
- (b) A Major Violation, or;
- (c) A Disqualifiable Violation.

21. Every candidate or campaign that is in violation of; the Rule for the Posting of Posters, is guilty of;

- (a) A Minor Violation,
- (b) A Major Violation, or;
- (c) A Disqualifiable Violation.

22. Every candidate or campaign that is in violation of; the Rule for Authorization of Candidate, is guilty of:

- (a) A Major Violation, or;
- (b) A Disqualifiable Violation.

23. Every candidate or campaign that is in violation of; the Rule for Registration of Candidate, is guilty of;

- (a) A Minor Violation.

24. Every candidate or campaign that is in violation of; the Rule for Designated Times to Campaign, is guilty of;

- (a) A Minor Violation,
- (b) A Major Violation, or;
- (c) A Disqualifiable Violation.

25. Every candidate or campaign that is in violation of; the Rule for Campaigning in Private Rooms, is guilty of;

- (a) A Minor Violation,
- (b) A Major Violation, or;
- (c) A Disqualifiable Violation.



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27. Every candidate or campaign that is in violation of; the Rule for Booking of Space for Campaign, is guilty of;
 - (a) A Minor Violation,
 - (b) A Major Violation, or;
 - (c) A Disqualifiable Violation.

28. Every candidate or campaign that is in violation of; the Rule for Door-to-Door Campaigning, is guilty of;
 - (a) A Minor Violation,
 - (b) A Major Violation, or;
 - (c) A Disqualifiable Violation.

29. Every candidate or campaign that is in violation of; the Rule for Hanging or Posting of Campaign Materials or Posters, is guilty of;
 - (a) A Minor Violation,
 - (b) A Major Violation, or;
 - (c) A Disqualifiable Violation.

30. Every candidate or campaign that is in violation of; *the Rule for Mandatory Removal and Cleanup of Materials*, is guilty of;
 - (a) A Major Violation, or;
 - (b) A Disqualifiable Violation.