



KING'S UNIVERSITY COLLEGE STUDENT COUNCIL

GRANT APPLICATION FORM

EFFECTIVE: 2023-08-09

Please complete this application process with careful attention to detail. The Finance Committee will be better able to assess your application if it is thorough and accurate. Inaccurate or unclear applications will only be considered when they meet the required standards.

Instructions

The grant application process can be completed in one of two ways:

1. Digitally
2. By submitting a physical application

To complete this process digitally, you may save and fill in this application and download it as a PDF. Then, email **ONE** copy of your Grant Application Form and supporting documentation/attachments to finance@kucsc.com.

To complete the physical application, print out this application and fill in all the necessary information. Make sure the writing is legible and attach any other supplementary documentation necessary. This is to be submitted to the Chief Financial Officer in KC208.

Application Deadline: At least three (3) weeks before your event.

Contact Information

Name: _____

Date: _____

E-mail: _____

Phone: _____

Position : _____ Amount Requested: _____

Application Information

Please provide a description of the initiative/project.

Please explain how you plan to make use of the funds you are requesting.

Provide a detailed budget for the event, highlighting any deficit in funding. You are encouraged to provide an attachment in this section if necessary.

Did you explore alternative sources for funding? If so, what were the outcomes of those efforts?

What is the planned date(s) of this initiative/project?

How will this event benefit the overall student experience at King's?

For Office Use Only

Approved by: _____ Signature: _____

Amount Granted: _____ Date: _____